



Volunteer Role Description

Role	Friendship and Conversation Volunteer (with Afghan Women's Group)
Purpose	To offer New Scots an opportunity to connect with others, spend time in meaningful way, get to know Edinburgh, learn new things, and practise English.
Specific Tasks	<ul style="list-style-type: none"> • Meeting and greeting participants as they arrive for the activity • Supporting participants during activities • Offering an opportunity to practise English in a relaxed, informal environment • Helping with setting up an activity and with tidying up • Supporting group outings to different locations in Edinburgh • Attending and contributing to debriefs after each session to identify concerns, successes and areas for development in terms of our delivery of sessions
Skills and Qualities	<p>Commitment to inclusive working, interest in supporting others, good listening and interpersonal skills, patience, reliability and flexibility, respect for other cultures, interest in developing your skills and reflecting on experiences.</p> <p>Additionally, sewing, knitting or art & craft skills which volunteer could share with participants would be a great bonus, but it is not essential.</p>
Support and Training	<ul style="list-style-type: none"> • Volunteer Induction Training • Introduction to the Afghan Women's Group • Introduction to tasks related to the role • The Welcoming's Friendship Group Facilitator can be contacted to discuss any support needs or queries. • Volunteer review meeting
Expectations	<ul style="list-style-type: none"> • Report any issues in a timely and appropriate manner to the Welcoming Friendship Group Facilitator • Respond to communication with the group's Facilitator regarding attendance

Commitment	We are seeking volunteers who can commit once a week or bi-weekly for at least 3 months on Wednesdays from 9.30 am to 12 pm
Location	Comely Bank Road, Comely Bank
Disclosure / PVG check	PVG requirement to be confirmed. Volunteers can start without a PVG check because a staff member will be present. We may ask you to undertake one for the role.
Supervisor & contact details	Gosia Kowalewska, Friendship Group Facilitator gosia@thewelcoming.org
Role Description Updated	November 2022